

Attachment 1
Minimum Qualifications
RFP 123190 O3
Third Party Warmline Services

If Bidder meets the minimum requirements as outlined in this RFP under **Section V. (C). MINIMUM QUALIFICATIONS**, please complete this form and include in the Appendix section of your RFP response. Fill in your company name in the two areas listed below, sign and date.

I have read and understand the **MINIMUM QUALIFICATIONS** as indicated in **Section V. (C.) of the RFP**, which reads:

MINIMUM QUALIFICATIONS:

The State is seeking a vendor with the following minimum qualifications to be deemed responsible and eligible for evaluation. If your company does not meet and/or exceed all qualifications, experience, and/or capabilities as listed herein, your company is advised not to proceed with preparing and submitting an RFP response to this solicitation.

Confirmation that your company has read, understands, and meets the minimum qualifications, experience, and/or capabilities is to be included in your proposal submission – **see Attachment 1 Minimum Qualifications**.

Failure to include a signed Attachment 1 in your proposal submission may result in the proposal being deemed as a “Non-Responsive Solicitation Response” and disqualification from consideration. Meeting the minimum essential qualifications, experience and/or capabilities is a required element to be deemed responsible and eligible for evaluation.

1. The Vendor shall have a minimum of five years’ experience implementing, operating, and managing similar size and scope of work as outlined herein this RFP.
2. The Vendor shall have a minimum of three clients utilizing similar community-based prevention support and resources.
3. The Vendor must have company experience handling an annual minimum intake and support to 5,000 families in similar performance of all functions as outlined herein this RFP and any related attachments.

I declare that [Company Name] meets all said requirements in the capacity of the company and not through the experience of our sub-contractors or staff’s experience acquired through previous employment at other companies.

Further, our company understands and agrees that this form does not represent or replace any other submissions requested under RFP section (VII)(A)(1)(h) through (j) for EXPERIENCE, PROPOSED STAFF MANAGEMENT APPROACH AND SUBCONTRACTORS for the evaluation. The sole purpose of this form is to declare our company meets the minimum requirements for acting in the capacity of the responsible party and to ascertain our company, regardless of sub-contractors and former experience of employees, is eligible for consideration in this RFP process.

I am an authorized signer to make this proclamation.

Authorized Company Representative Signature

Printed Name

Title